



**Nottingham City Council  
Executive Board**

**Date:** Tuesday, 18 October 2022

**Time:** 2.00 pm

**Place:** Ground Floor Committee Room - Loxley House, Station Street, Nottingham,  
NG2 3NG

**Councillors are requested to attend the above meeting to transact the following business**

**Director for Legal and Governance**

**Governance Officer:** Nancy Barnard, Governance and Electoral Services Manager  
**Direct Dial:** 0115 876 4312

<b>Agenda</b>	<b>Pages</b>
<b>1 Apologies for Absence</b>	
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<b>3 Minutes</b> Minutes of the meeting held on 20 September 2022, for confirmation	3 - 16
<b>4 Greater Nottingham Bus Service Improvement Plan and Programme 2022-23 to 2024-25</b> Report of the Portfolio Holder for Highways, Transport and Parks	17 - 38
<b>5 Surrender of Current Lease and Grant of New Lease at 211 Lower Parliament Street, Nottingham, NG1 1GN</b> Report of the Portfolio Holder for Strategic Regeneration and Communications	39 - 42
<b>6 Exclusion of the Public</b> To consider excluding the public from the meeting during consideration of the remaining items in accordance with Section 100A of the Local Government Act 1972, under Schedule 12A, Part 1, Paragraphs 3 and 4, on the basis that, having regard to all the circumstances, the public interest in maintaining an exemption outweighs the public interest in	

disclosing the information

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| <b>7</b> | <b>Exempt Minutes</b><br>Exempt Minutes of the meeting held on 20 September 2022, for confirmation  | 43 - 44 |
| <b>8</b> | <b>Surrender of Current Lease and Grant of New Lease at 211 Lower Parliament Street, Nottingham, NG1 1GN - Exempt Appendix</b><br>Exempt appendix to the report of the Portfolio Holder for Strategic Regeneration and Communications | 45 - 50 |
| <b>9</b> | <b>Resident Advisory Services</b><br>Exempt report of the Corporate Director for Finance and Resources and Section 151 Officer  | 51 - 84 |

All items listed 'under exclusion of the public' will be heard in private for the reasons listed in the agenda papers. They have been included on the agenda as no representations against hearing the items in private were received

If you need any advice on declaring an interest in any item on the agenda, please contact the governance officer shown above, if possible before the day of the meeting

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## Nottingham City Council Executive Board

Minutes of the meeting held in the Ground Floor Committee Room, Loxley House, Station Street, Nottingham, NG2 3NG on Tuesday 20 September 2022 from 2:03pm to 3:00pm

### Membership

#### Present

Councillor David Mellen (Chair)  
Councillor Adele Williams (Vice Chair)  
Councillor Cheryl Barnard (items 33-43)  
Councillor Neghat Khan  
Councillor Pavlos Kotsonis  
Councillor Rebecca Langton  
Councillor Sally Longford  
Councillor Toby Neal

#### Absent

Councillor Linda Woodings  
Councillor Audra Wynter

### Colleagues, partners and others in attendance:

Councillor Andrew Rule

Mel Barrett	- Chief Executive
Wayne Bexton	- Director for Carbon Reduction, Energy and Sustainability
Clive Heaphy	- Interim Corporate Director for Finance and Resources
Frank Jordan	- Corporate Director for Resident Services
Adrian Mann	- Governance Officer
Sajeeda Rose	- Corporate Director for Growth and City Development
Catherine Underwood	- Corporate Director for People

### Call-in

Unless stated otherwise, all decisions made by the Executive Board are subject to call-in. The last date for call-in is **Friday 30 September 2022**. Decisions cannot be implemented until the next working day following this date.

### 33 Apologies for Absence

Councillor Kevin Clarke	-	personal reasons
Councillor Linda Woodings	-	unwell
Councillor Audra Wynter	-	Council business

Malcolm Townroe	-	Director for Legal and Governance
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### 34 Declarations of Interests

None.

### 35 Minutes

The Board confirmed the minutes of the meeting held on 19 July 2022 as a correct record and they were signed by the Chair.

### **36 Corporate Policy on Statues, Monuments and Public Art**

The Portfolio Holder for Leisure, Culture and Planning presented a report on a new corporate policy for assessing proposals for new statues, monuments and public art to be installed on land owned by the Council. The following points were discussed:

- (a) the new corporate policy is intended to systematise the decision-making process for how proposals for the installation of new statues, monuments and art on public land is approved. Such installations are subject to the normal Planning Permissions, but the policy is intended to ensure that certain important issues that fall outside of the Planning process are considered as part of decision-making. The policy builds on national good practice to ensure that statues, monuments and art in public spaces celebrates all communities within the wider population. The policy also adopts the general principle used by English Heritage that installations commemorating an individual should only be considered 20 years after their death;
- (b) it is important that all new installations enhance the public realm, and that there is clear evidence of support for them by the local community. Installations should help to express the collective memory of communities and seek to be representative of their histories and cultures. Ultimately, installations should form an empowering representation of the city's communities within the public space;
- (c) the Board considered that the policy represents a positive step towards encouraging public sculptures, monuments and art that enhance the city in a properly representative way. It noted that there was an error in paragraph 6.3 of the draft of the policy as presented, which identifies that "the Portfolio Holder with responsibility for Culture and Planning will take the final decision" in relation to new proposals under the policy – this will be amended to state the 'Portfolio Holder with responsibility for Culture', only.

**Resolved to approve the new corporate policy and process for assessing proposals for new statues, monuments and public artworks to be installed in open spaces and the public realm owned by the Council, including the new application form.**

- **Reasons for the decision**

The policy has been developed to set out a decision-making process for the Council to assess proposals where new statues, monuments and public art are to be installed on Council-owned land. It has been developed alongside existing policies covering street naming and numbering, and an ongoing assessment of existing statues and monuments within the city, to ensure that the same principles run throughout all of these pieces of work.

- **Other options considered**

To not introduce the new policy: this option is rejected as the proposed policy will ensure a consistent and robust approach to the Council's response to residents' concerns around existing street names and public structures, and provide guidance

to ensure that proposed street names and public structures best celebrate heritage and culture in a way that is compatible with a modern, diverse city.

### **37 Draft Municipal Resources and Waste Strategy - Public Consultation**

The Portfolio Holder for Energy, Environment and Waste Services presented a report on the current draft Municipal Resources and Waste Strategy. The following points were discussed:

- (a) the draft Strategy seeks to limit the creation of waste through the further development of re-use, recycling and recovery, to reduce the amount of waste going to landfill as much as possible. The primary aim is to achieve a cost-effective collection service that is sustainable and meets the Council's carbon neutrality objectives;
- (b) free food and garden waste collection, and support with bulky waste, is in place. However, the levels of recycling still need to be increased, and more must be done to reduce the amount of recycling contamination. Work is required to maximise the Council's income from recyclables through an effective collection system and increased awareness amongst residents;
- (c) to improve how recycling is sorted across the whole process, it is important that items start by being separated properly before collection. As such, a very strong focus is required on communications and, in going out to consultation on the draft Strategy, it is intended to enter into ongoing and meaningful engagement with communities on the performance and improvement of this vital core, front-line service;
- (d) the draft Strategy has been produced in response to the Government's 'Our Waste, Our Resources: A Strategy for England', published in December 2018. The Government has indicated that financial support in meeting the costs of transition to achieve the aims of the national strategy should be made available, in due course. Currently, it is planned to move forward with the transition in a gradual, staged way, ensuring consistent community engagement throughout.

#### **Resolved:**

- (1) to endorse the draft Municipal Resources and Waste Strategy for public consultation;**
- (2) to approve the Public Consultation Plan;**
- (3) to note that a final draft Strategy will be presented to the Executive Board for approval following the period of consultation, which will outline how the consultation process has informed the Strategy.**

- **Reasons for the decision**

The draft Strategy sets out the vision, objectives, ambitions, intentions and options in respect of managing the city's municipal waste through to 2050. The public consultation will enable strategic partners, businesses and citizens to engage with

the Council in identifying the preferred waste prevention, reuse, collection (including recycling) and waste disposal policies and services to be developed during the Strategy period.

- **Other options considered**

To not develop a new Municipal Resources and Waste Strategy: this option is rejected because the current service does not fully demonstrate value for money, nor meet residents' expectations. In addition, it would not fulfil the requirement to identify the interdependency between the Council's Waste Management and District Heating Services, nor enable the Council to consider the transformation of waste collection and disposal services required in order to remain statutorily compliant. To not undertake a transformation of Waste Management Services would not meet the ambition to create safe and clean streets, nor improve the Service's contribution to achieve carbon neutrality by 2028.

### **38 Ofsted Inspection of Children's Services**

Portfolio Holder for Children, Young People and Schools presented a report on the recent Ofsted Inspection of the Council's Children's Services. The following points were discussed:

- (a) the unannounced, 3-week Ofsted inspection took place in July, to review the effectiveness of Children's Services – which is a vital service operating within a strong regulatory framework. The judgements of the inspection focus on the 3 areas of the impact of leaders on social work practice with children and families, the experiences and progress of children who need help and protection, and the experiences and progress of children in care and care leavers. The first and third areas were graded as 'requires improvement to be good', but the second area was considered to be 'inadequate' – resulting in an 'inadequate' grading for the inspection overall;
- (b) the inspectors acknowledged the commitment of senior officers and members to service improvement, and the work done by the leadership to achieve culture change. The Service is committed to delivering the best possible outcomes for children and young people, and its staff are working extremely hard. Progress has been made in areas for improvement identified by previous inspections, with ongoing improvement work in place. However, there has also been a deterioration of performance in some other areas;
- (c) the current inspection has identified 8 specific areas for improvement, and Ofsted will carry out regular monitoring visits (around 3 to 4 per year). The Service recognises and accepts the inspection findings, which will be used to support the improvement journey going forward. Steps to achieve improvement were in place before the inspection, and additional actions are now in place. Multi-agency safeguarding work is being accelerated, and steps are being taken to recruit more social workers, including staff who will work directly with the most vulnerable children;
- (d) the Board considered that it is positive that Ofsted recognised the commitment of the Service and staff to delivering the best outcomes possible for children and

young people. It noted that improvements in the Service are required, and that this improvement journey will require the involvement of all members and colleagues across the Council.

**Resolved:**

**(1) to note the findings of Ofsted’s inspection of the Council’s Children’s Services;**

**(2) to confirm the Council’s commitment to improving Children’s Services, and its ambition to deliver consistently good social care to children and young people;**

**(3) to note the actions taken since the Ofsted inspection, and the next steps;**

**(4) to note the development of an Improvement Plan and associated resource requirements.**

• **Reasons for the decision**

The delivery of Children’s Services is a significant statutory duty and a priority for the whole Council. The inspections by the regulator, Ofsted, provide an important assessment of the impact of services in terms of outcomes for children. There are formal regulatory consequences of the inspection outcome that need to be addressed, and it is essential that the Council takes the actions necessary to achieve the sustainable improvements for children that are required.

• **Other options considered**

To do nothing: this option is rejected, as the purpose of this report is to inform the Board of the recently published Ofsted report of its inspection of Children’s Services and provide assurance of the improvement work that is underway.

**39 Youth Endowment Fund - Another Chance Programme**

The Portfolio Holder for Children, Young People and Schools presented a report on the award of a grant from the Youth Endowment Fund (YEF) for the ‘Another Chance’ focussed deterrence programme. The following points were discussed:

- (a) £831,675 is available from the YEF to support the ‘Another Chance’ focused deterrence programme over the next 3 years, which is being sponsored by the Office of the Police and Crime Commissioner. Focused deterrence is an approach to violence reduction amongst young people involved with gangs and criminal activity. It recognises that most serious violence is associated with people who are themselves victims of violence, trauma and extremely challenging circumstances. The approach aims to identify and address trauma, and develop stabilising behaviour to move young people away from crime. Work will be carried out with existing community groups as part of a collaborative, partnership approach to best meet the specific local needs and achieve improvements for the whole community;

- (b) the 'Another Chance' programme is primarily a place-based initiative with a targeted focus on Basford, Meadows, Radford and Top Valley, which are areas with a known link to gang activity. It is important that the available resources are directed to support the most vulnerable young people, particularly those who have experienced significant trauma. An evidence-based approach to early intervention is being developed, to form the basis for future funding bids;
- (c) the Board welcomed the opportunity to run the 'Another Chance' programme, but it noted that all young people across the city should always be able to access the youth services that they need, funded in a permanent and sustainable way as a statutory service – as opposed to on the current basis of fixed-term, temporary schemes.

**Resolved to accept £831,675 from the Youth Endowment Fund to deliver the 'Another Chance' focussed deterrence programme over the next three years.**

- **Reasons for the decision**

Focused deterrence is an approach to violence reduction that recognises that most serious violence is associated with a small group of people who are themselves very likely to be victims of violence, trauma and extremely challenging circumstances. Their involvement in violence is often driven by exploitation, victimisation and self-protection. Focused deterrence attempts to identify the people most likely to be involved in violence and support them to stop. The age of the people involved depends on the context and the crime problem identified, but projects have worked with children as young as 14 or 15.

- **Other options considered**

To not accept the grant to run the programme: this option is rejected, as the 'Another Chance' funding is an important means of improving the lives of vulnerable young people and their wider communities.

#### **40 Loan to Nottingham City Homes to Fund the Development of Midland House**

The Portfolio Holder for Housing and Human Resources presented a report on the funding for the development of Midland House. The following points were discussed:

- (a) the Executive Board previously approved a loan to Nottingham City Homes Enterprise Limited (NCH EL) to fund the residential development of the former Meadows Police Station site. It was initially intended to use these new 'Midland House' apartments for market rent, but it is now intended to use the development for the provision of temporary accommodation for families facing homelessness. Homelessness is a challenge both in the city and nationally, and it is vital to ensure that there is sufficient accommodation provision where the need is greatest;
- (b) NCH EL would not manage a site used for temporary accommodation, so the loan to cover the development costs should now be provided to NCH, as the legal owner of the land and building. NCH will then lease the property to Nottingham

City Homes Registered Provider (NCH RP) to manage, as NCH RP is able to claim enhanced housing benefit to meet the costs of operating this accommodation;

- (c) as the original loan is included within the Capital Programme already, this will not increase the Council's total level of agreed borrowing. It will also generate a saving in temporary accommodation costs and help to address homelessness in the city. In accordance with the Section 114 Notice regarding any new spending decisions between the Council and NCH, the proposals have been agreed by the Section 151 Officer. The repayment of the loan will not be affected by the process of the Council bringing NCH 'in-house', and the decision will regularise the funding position for Midland House as non-Housing Revenue Account asset built and owned by NCH.

**Resolved:**

- (1) to approve a loan of £3,976,000 to Nottingham City Homes Limited (NCH), to cover the development costs for the construction of Midland House;**
- (2) to note that this loan replaces the loan agreed previously by the Executive Board on 17 September 2019 to be made to Nottingham City Homes Enterprise Limited for the same purpose, and that the loan arrangements now reflect the legal ownership of the development. As the original loan is included within the Capital Programme already, this decision does not involve increasing the total level of agreed borrowing;**
- (3) to note that, in accordance with the Section 114 Notice in relation to any new spending decisions between the Council and NCH, these proposals have been agreed by the Council's Section 151 Officer. This decision will enable the regularisation of the funding of Midland House, which is a non-Housing Revenue Account asset built and owned by NCH;**
- (4) to delegate authority to the Section 151 Officer, in consultation with the Director for Legal and Governance, to approve the terms of the loan agreement.**

• **Reasons for the decision**

The new Midland House (previously the former Meadows Police Station) apartment block is now complete. When the original loan decision to NCH EL was taken by the Executive Board on 17 September 2019, it was envisaged that the site would be transferred from NCH to NCH EL during the construction process, and that the completed apartments would become part of NCH EL's market rent portfolio. However, this transfer of land did not take place and the end purpose this property has now changed. The building is, therefore, legally owned by NCH.

• **Other options considered**

To transfer the land and building to NCH EL and draw down the loan in line with the 2019 decision: this option is rejected because the use of the building has now changed (it will no longer be utilised for market rent housing, at least in the short-

term) and the increase in the land value since it was originally purchased would mean that a current open market value transfer of the building would be higher than NCH EL originally anticipated within the business case for this development.

To sell the property and use the receipt to repay the development costs: this option is rejected because there is a requirement for the Council to provide additional temporary accommodation urgently, and Midland House can be used for this purpose.

#### **41 Additional Resources for the Adult Social Care Reforms Programme**

In the absence of the Portfolio Holder for Health and Adult Social Care, the Portfolio Holder for Finance presented a report on the work needed to meet the requirements of the major national reform of Adult Social Care (ASC). The following points were discussed:

- (a) these national reforms are intended to ensure that vulnerable people have access to an effective ASC service and are able to live their best possible lives, in safety. There is a substantial programme to implement over the next 18 months, including a Fair Cost of Care exercise, the Care Cap, the Care Quality Commission's Inspection and Assurance Framework, and the Liberty Protection Safeguards. The reforms also include new provision to support people who can no longer make decisions about their own lives and care;
- (b) the resources required to scope, plan and implement the programme of reform work have been identified. Discussions are underway for national funding for Local Authorities to support this preparatory and implementation work. However, before these are concluded and any allocations are clarified, the Council must move forward in its preparation for the reforms and build the necessary capacity to respond effectively, in order to continue to provide a strong ASC service. As such, this work will be funded initially from a current underspend within the Service;
- (c) steps are underway to prepare for the new ASC inspection regime, which will require a great deal of work across a wide range of areas in the Council. It will also be important to make the best use of digital opportunities in delivering the reformed ASC service.

#### **Resolved:**

- (1) to note the significant programme of work that the Council is required to undertake to implement the required Adult Social Care reforms;**
- (2) to approve the one-off funding of £1,647,000 for the temporary staffing resources required to scope, plan and implement this programme of work (the creation of the individual new posts will be subject to a separate, non-executive staffing decision).**

- **Reasons for the decision**

Initial scoping work for the reforms project has been carried out by the Adults Leadership team, with the Programme Delivery Lead for the transformation programme. Advice from both the Department for Health and Social Care (DHSC) and the Association for Directors of Adult Social Services has also been taken into account and the anticipated resources required to scope, plan and implement this programme of work have been identified.

- **Other options considered**

To not recruit the additional posts for this programme of work: this option is rejected as, due to the scale of reforms, the DHSC has advised that all local authorities should create a programme structure and governance arrangements (including Communications, Finance, Heads of Service, Commissioning, Brokerage, a Financial Assessment Team, Data and Reporting, and System Development) ahead of implementing these reforms. The resources required are in line with this, as well as the approach being taken by other Local Authorities that have already commenced recruitment. Lessons learned from the implementation of the Care Act 2014 support the need for appropriate resources to ensure the successful implementation of new legislative requirements alongside the existing transformation programme.

## **42 UK Shared Prosperity Fund**

The Portfolio Holder for Strategic Regeneration and Communications presented a report on the establishment of the UK Shared Prosperity Fund (UK SPF). The following points were discussed:

- (a) the UK SPF is the national successor programme to the European Structural Investment Fund (ESIF), to develop the economy, skills and growth. The Government has also launched Multiply as part of the UK SPF, which is an initiative designed to improve adult numeracy;
- (b) the Council has developed and submitted investment plans for the UK SPF core programme and for Multiply, and approval from the Government to draw down the funding is awaited. The priority areas for targeted investment have been developed in partnership with local partners and stakeholders, and there will be a particular focus on upskilling, productivity improvement and business support. A managed process to procurement will be required, to shape investment decisions effectively;
- (c) the Council's UK SPF and Multiply allocation is around £6 million less per year than the funding it secured from the ESIF. A reason for this reduction is that the ESIF was pooled at a regional level and the Council had been competitive in the bidding process to secure funding from it, while annual grants are made under the UK SPF to individual Local Authorities as stipulated by the Government;
- (d) the Board was disappointed to see that the funding available to the city under the UK SPF is significantly less than under the ESIF. It noted that this would have a real impact on citizens, as the Council will still need to deliver competitive investment in the context of less funding and increased demand.

**Resolved:**

- (1) to note the submission of the UK Shared Prosperity Fund (UK SPF) Investment Plan and the Multiply Plan to the Government, with respect to the UK SPF programme;**
- (2) to accept the UK SPF allocation and enter into any associated funding agreement with the Government for receipt of the funding, pending confirmation from the Government approving the Council's UK SPF Investment Plan and Multiply Plan;**
- (3) to delegate authority to the Corporate Director for Growth and City Development to use and allocate the funds for the delivery of the UK SPF and Multiply projects in accordance with compliant processes under the Contract Procedure Rules (through a combination of an open call grant competition to public or private organisations, the procurement of contracts, and in-house delivery provision, including the use of funding for the internal administration and management of the project);**
- (4) to delegate authority to the Corporate Director for Growth and City Development to award and sign contracts and grant agreements associated with the projects' delivery;**
- (5) to approve the spend associated with the creation of new posts within the Nottingham City Council Economic Development Service to enable the successful management and delivery of the UK SPF and Multiply projects (the creation of the individual new posts will be subject to a separate, non-executive staffing decision).**

- **Reasons for the decision**

Announced at the Spending Review, the UK SPF is the successor programme to the previous ESIF. UK SPF will fund interventions that build pride in place; support high-quality skills training; support pay, employment and productivity growth; and increasing life chances. The UK SPF will support delivery of the Government's Levelling Up Missions, and the interventions will be planned and managed by Local Authorities across England, with each area given a local allocation. As part of UK SPF, the Government has also launched Multiply, an adult numeracy programme funded through ring-fenced allocations from within each area's UK SPF allocation. Multiply will offer free and flexible courses to adults who do not already have a GCSE grade C/4 or higher in Maths or equivalent and need to improve their numeracy.

- **Other options considered**

To not accept the UK SPF and Multiply allocations: this option is rejected as the loss of these funds would have a detrimental effect on the residents and businesses of the city.

#### **43 Review of Revenue and Capital Budgets as at 30 June 2022 (Quarter 1)**

The Portfolio Holder for Finance presented a report on the forecast outturn position for the General Fund revenue account, the Capital Programme and the Housing Revenue Account (HRA) to the end of June 2022. The following points were discussed:

- (a) due to changes in the executive remits from May, it is necessary to move budget resources between Portfolios – though the Council’s total net budget remains unchanged as a result of these movements. The financial reserves are growing, and the HRA is performing well. However, an in-year overspend is now forecast in the General Fund. As a result, the current Capital Programme will be monitored closely, to seek to control any budget slippage;
- (b) the primary contributor to the forecast overspend is the national pay award, which is higher than the 2% rise that was budgeted for. The budget forecast is made on the assumption that no additional Government funding will be provided to help meet the annual pay award, and this has caused a problem in the budgets of a number of Local Authorities;
- (c) the current increases in the cost of living will also have an impact on the budget, and is likely to increase the demand on services. A shortage of suitable housing leading to homelessness is a significant national issue, requiring a national response, and the level of homelessness has the potential to increase as living and energy costs grow, creating further pressure on the Council’s budget;
- (d) the Board noted that Local Authorities face the difficult position of having to make sure that staff can be paid properly from within existing budgets, whilst ensuring that frontline services to citizens are not reduced during a period of increasing demand, as a consequence. It considered that, in this difficult situation, increased funding for Local Authorities from central Government is vital.

#### **Resolved:**

##### **(1) to note:**

- (i) **the Quarter 1 2022/23 General Fund forecast adverse variance of £13.2 million as set out in Table 1 to the report);**
- (ii) **the General Fund Directorate service variances (as set out in Appendix B);**
- (iii) **the Quarter 1 contribution in the General Fund earmarked reserves of £3.8 million (as set out in Section 3 and Appendix D);**
- (iv) **the forecast favourable Housing Revenue Account (HRA) 2022/23 variance of £3.1 million;**
- (v) **the forecast reduced expenditure on the Capital Programme in 2022/23 of £139.2 million for the General Fund and £64.2 million for the HRA;**

##### **(2) to approve:**

- (i) **the Quarter 1 2022/23 movement of resources (as set out in Appendix C) totalling £204 million, of which £203.1 million are a result of budget movements due to the changes in Portfolio arrangements as presented**

- to Full Council on 9 May 2022. The Council's total net budget remains unchanged as a result of these movements;**
- (ii) increasing the General Fund capital receipt control total by £2 million to £59 million for the period to 2026/27. This change is due to amendments in funding assumptions for a project approved during Quarter 1 and schemes undergoing prioritisation that are deemed as high priority as set out in the Capital Strategy;**
- (3) to endorse the Council's commitment to delivering services within its approved budget for 2022/23 and to take all reasonable measures to do so whilst meeting its statutory obligations.**

- **Reasons for the decision**

This report provides an assessment of the Council's forecast outturn position for the General Fund revenue account, the Capital Programme and the HRA, based on activity to the end of the first quarter of 2022.

- **Other options considered**

To do nothing: this option is rejected, as the Council is committed to delivering its services within the approved budget, and management action is required to identify mitigations for the current adverse variances.

#### **44 Corporate Risk and Assurance Update**

This item does not contain any decisions that are eligible for call-in.

The Portfolio Holder for Finance presented a report on the top corporate risks to the Council, including cross-cutting risks and risks escalated from directorates. The following points were discussed:

- (a) the Corporate Risk and Assurance Register reflects the live discussions that are taking place across the whole Council. An effective approach to the management of risk is in place, and risks are reviewed regularly. A good system of training in managing risk is also in place, for officers and members.

The Board noted the report.

#### **45 Social Housing Decarbonisation Fund - Wave 2.1**

The Portfolio Holder for Energy, Environment and Waste Services presented a report on a proposed new regional consortium bid to the Social Housing Decarbonisation Fund (SHDF). The following points were discussed:

- (a) the Midlands Net Zero Hub (MNZH) is working to lead a regional consortium bid for up to £150 million from the SHDF. The MNZH has strong experience of making these bids and delivering the projects. The retrofit of the Council's social housing stock to make properties more energy efficient will bring important benefits to the city, including reducing fuel poverty and increasing sustainability. To date, 298 retrofits have been carried out, under previous SHDF funding waves.

Leading the bidding process puts Nottingham at the centre of bringing funding into the wider region, and the MNZH intends to draw up further bids in the future;

- (b) the Board thanked officers for their important work in securing funding to develop sustainable social housing and support citizens through the current energy crisis. It noted, however, that due to the scale and importance of the issue, a clear and strategic approach at the national level is required to ensure the provision of sustainable social housing across the country in a consistent way – as opposed to the current system of competitive bidding to deliver provision at a regional level.

**Resolved:**

- (1) to approve the submission of a regional consortium bid for funding of up to £150 million for the Social Housing Decarbonisation Fund (SHDF) from the Department for Business, Energy and Industrial Strategy, with the Council as the Lead Authority and Accountable Body, to be administered by the Midlands Net Zero Hub;**
- (2) to delegate authority to the Director of Carbon Reduction, Energy and Sustainability to accept any funding secured, subject to a business case and the funding conditions being submitted to and approved by the Director for Legal and Governance and the Corporate Director for Finance and Resources;**
- (3) to note that the spend of any funding received will require further approvals and support from Legal, Finance and Procurement colleagues, prior to allocation.**

• **Reasons for the decision**

The SHDF aims to deliver warm, energy-efficient homes, reduce carbon emissions and fuel bills, tackle fuel poverty and support green jobs. This directly supports the Council's 2018-25 Fuel Poverty Strategy and will see fuel bills reduce. Additionally, the project will drive retrofit measures to improve building fabric, decarbonise heating systems and see more renewable energy in social housing across the city and region, supporting the Carbon Neutral 2028 aspiration and national carbon reduction targets. The project is also intended to stimulate the supply chain and facilitate a green economic recovery from Covid-19. These funds will help bring forward a range of works that would not otherwise take place, enabling homes in fuel poverty to reduce energy costs and improve their energy performance, addressing challenging stock and creating local jobs through transferring central Government funding to the private sector.

• **Other options considered**

To submit individual bids for Local Authorities and Registered Providers of Social Housing (RPs): this option is rejected as it represents a missed opportunity for income generation through the management fee. As a result of feedback, some Local Authorities and RPs lack the capacity or quantity of properties to submit an individual bid for funding. In addition, the Department for Business, Energy and Industrial Strategy has enforced a minimum number of homes per bid and, therefore, some

smaller projects would not be able to bid without a lead authority. The MNZH has procured services to assist with customer journey and implementation and also have two Dynamic Purchasing Systems for Local Authorities to use to procure installers and professional services.

To not submit a bid: this option is rejected as, without MNZH support, there could be a significant missed opportunity to bring financial support into Nottingham and the wider Midlands region to address the fuel poverty and domestic decarbonisation issues within social housing.

#### **46 Exclusion of the Public**

**The Board resolved to exclude the public from the meeting during consideration of the remaining items in accordance with Section 100A of the Local Government Act 1972, under Schedule 12A, Part 1, Paragraph 3, on the basis that, having regard to all the circumstances, the public interest in maintaining an exemption outweighs the public interest in disclosing the information.**

#### **47 Corporate Risk and Assurance Update - Exempt Appendices**

This item does not contain any decisions that are eligible for call-in.

The Portfolio Holder for Finance presented the exempt appendices to the report on the top corporate risks to the Council, including the cross-cutting risks and risks escalated from directorates.

The Board noted the exempt appendices to the report.

#### **48 Social Housing Decarbonisation Fund - Wave 2.1 - Exempt Appendix**

The Portfolio Holder for Energy, Environment and Waste Services presented the exempt appendix to the report on a proposed new regional consortium bid to the Social Housing Decarbonisation Fund (SHDF).

The Board noted the exempt appendix to the report.

<b>Subject:</b>	Greater Nottingham Bus Service Improvement Plan and Programme 2022/23 – 2024/25
<b>Corporate Director(s)/Director(s):</b>	Sajeeda Rose, Corporate Director, Development and Growth
<b>Portfolio Holder(s):</b>	Cllr Audra Wynter
<b>Report author and contact details:</b>	Richard Wellings, Principal Public Transport Officer <a href="mailto:richard.wellings@nottinghamcity.gov.uk">richard.wellings@nottinghamcity.gov.uk</a>
<b>Other colleagues who have provided input:</b>	
<b>Subject to call-in:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Key Decision:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Criteria for Key Decision:</b>	
(a)	<input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £750,000 or more taking account of the overall impact of the decision
<b>and/or</b>	
(b)	Significant impact on communities living or working in two or more wards in the City <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Type of expenditure:</b>	<input checked="" type="checkbox"/> Revenue <input checked="" type="checkbox"/> Capital If Capital, provide the date considered by Capital Board Date:
<b>Total value of the decision:</b>	£11.4m
<b>Wards affected:</b>	Citywide
<b>Date of consultation with Portfolio Holder(s):</b>	
<b>Relevant Council Plan Key Outcome:</b>	
Clean and Connected Communities	<input type="checkbox"/>
Keeping Nottingham Working	<input type="checkbox"/>
Carbon Neutral by 2028	<input checked="" type="checkbox"/>
Safer Nottingham	<input type="checkbox"/>
Child-Friendly Nottingham	<input type="checkbox"/>
Healthy and Inclusive	<input type="checkbox"/>
Keeping Nottingham Moving	<input checked="" type="checkbox"/>
Improve the City Centre	<input type="checkbox"/>
Better Housing	<input type="checkbox"/>
Financial Stability	<input type="checkbox"/>
Serving People Well	<input type="checkbox"/>
<b>Summary of issues (including benefits to citizens/service users):</b>	
<p>Delivering high-quality, sustainable, green transport will enable Nottingham to become a resilient city that is able to cope with and tackle climate change. By improving the liveability of our local neighbourhoods and creating healthier streets that are co-designed with our communities, our residents, both young and old, will benefit from a smarter, cleaner, better connected, forward looking transport system that makes Nottingham a better place to live, work, play and invest.</p> <p>This £11.4m investment over the next three years will allow the Greater Nottingham public transport network and particularly the bus network that underpins it. To benefit from increases in bus reliability and journey time savings through the delivery of additional bus lane schemes, junction improvements and priority at traffic signals for late running buses. These measures will build on the programme of public transport improvements being delivered through the Transforming Cities Fund and will improve the passenger experience and deliver operational</p>	

efficiencies for bus operators as the network continues to recover from the impact of the pandemic.

In addition to the investment in new bus infrastructure. A number of bus services that are at risk of withdrawal will be supported and enhanced to maintain attractive levels of frequency, open up new connectivity and return to higher levels of commerciality as new travel and work patterns continue to stabilise and consolidate as part of the recovery from the impact of the pandemic. Targeted fares support for Young People, the Disabled and the Unemployed will also be implemented to support access to jobs, education and healthcare.

Taken in tandem with separate funded plans to increase the number of zero emission electric buses operating in Greater Nottingham these plans will make a significant contribution to Nottingham's ambition to be Carbon Neutral by 2028 by encouraging modal shift and maximising the use and efficiency of bus services.

**Does this report contain any information that is exempt from publication?**

No

**Recommendation(s):**

- 1** To delegate authority to the Corporate Director for Growth and Development to accept up to £11.4m from Department for Transport's (DfT) Bus Service Improvement Plan (BSIP) fund when confirmed by Government and to enter into a grant agreement with DfT for receipt of the funding.
- 2** To note the finance and legal comments relating to the grant conditions including the ring fencing of existing budgets.
- 3** To delegate authority to the Corporate Director for Growth and Development in consultation with the section 151 officer to implement the Capital and Revenue programmes outlined in Enc 1. and Enc 4. Including any procurement as required in full compliance with Contract Procedure Rules and public procurement thresholds.
- 4** To grant award local bus operators using transport de minimis powers or tendered contracts to deliver the frequency enhancements and route extensions to the bus routes identified in Enc. 4 in partnership with Nottinghamshire County Council and to transfer any funds as necessary to and enter into any necessary agreements to reflect such arrangements with Nottinghamshire County Council for the routes identified.
- 5** Delegate authority to the Corporate Director for Growth and Development in consultation with the Section 151 Officers and Portfolio Holder for Transport to review and amend as necessary all grant agreements or contractual arrangements entered into with local bus operators or Nottinghamshire County Council on an ad-hoc basis in response to the market recovery of any supported services.

**2. Reasons for recommendations**

2.1 This funding provides a welcome boost as the public transport network continues to recover from the impact of the pandemic. Both in terms of mitigating the impact of changes to travel demand patterns created by flexible working and the 2 years of public health messaging that has advised the populace to avoid the use of public transport as part of the effort to control the transmission of Covid-19. It will help the network realign to the new levels of bus patronage which are currently in the region of 80-85% of the level of bus use before the pandemic hit and grow patronage going forward.

2.2 Reductions in patronage, combined with rising costs mean that bus operators need to do more with less and work harder to attract new / former passengers. Investment in infrastructure focused on improving priority for buses across the Greater Nottingham road network will deliver operational efficiencies which will

reduce costs and allow reinvestment back into fleet and technology, improve the passenger experience and advance transport decarbonisation - The delivery of attractive bus services and low carbon public transport directly supports Nottingham's ambition to be Carbon Neutral by 2028.

### **3. Background (including outcomes of consultation)**

- 3.1 The development of the Bus Service Improvement Plan (BSIP) which has informed the priorities for both the capital and revenue schemes identified in this report was delivered following public consultation in partnership with Nottinghamshire County Council and liaison with local bus operators. Feedback from the public consultation was then used to identify areas of congestion and pinch-points that impact on bus reliability and extend journey times. This feedback was then translated into schemes that support government objectives around bus priority and take into account public views on the importance of reliable and punctual bus services, fares initiatives, ticketing improvements and bus route development to support better connectivity.
- 3.2 The bus priority schemes, which include new bus lanes will be subject to full public consultation in line with the statutory requirements for implementing new traffic regulation orders as will any schemes delivered under the bus operator pinch point package that seek to regulate parking and traffic in district centres to support access to and the efficiency of bus services.
- 3.3 At the feasibility and detailed design stage, schemes will be subject to traffic modelling to assess their impact on general traffic and reports summarise any issues presented to key stakeholders and the Joint Nottingham – Nottinghamshire Transport Delivery Board the overarching governance body for Greater Nottingham bus service improvement.
- 3.4 The BSIP funded capital and revenue schemes will be incorporated into the Greater Nottingham Enhanced Partnership Scheme, the new governance framework for local bus services, as part of our local transport authority commitments to local bus operators. Progress monitored by the Enhanced Partnership Board (made up operators and the local transport authority) and the Joint Nottingham-Nottinghamshire Transport Delivery Board.
- 3.5 Funding for the bus services identified in Enc.4 will be reviewed on an annual basis and tapered accordingly in response to changes to passenger levels.
- 3.6 Work has been completed with the bus operators to understand the direct and indirect costs of the bus services being bought. Conditions will be built into the any grant arrangements being entered in to that ensure when the supported services pass agreed thresholds and return to commerciality, financial support will be withdrawn.
- 3.7 Draw down of the BSIP funding is fully predicated on the condition that the local transport authority(s) will provide for buses from all sources, in each financial year of the BSIP, funding that is additional to previously planned for 2022/23 bus funding levels and that base funding for buses is not reduced.

### **4. Other options considered in making recommendations**

- 4.1 Not accept the funding – This option was rejected due to the pivotal role the revenue support will have in maintaining a stable bus network with good levels of service over the next three years. This investment will be complemented by the capital infrastructure investment which will support journey reliability and punctuality across Greater Nottingham.

### **5. Consideration of Risk**

- 5.1 The delivery of a fresh capital programme whilst delivery is still underway for a number of transport schemes in the Transforming Cities and Future Transport Zone programmes, raises concerns around the availability of internal project management and design and build resource which is already stretched. This can though be mitigated by going to market to procure external design, build and project management services and there are good quality council procurement frameworks available to allow this work to be commissioned and delivered at pace, mitigating this risk.
- 5.2 Global supply chain issues, the impact of Brexit, the energy crisis and instability in global commodity prices all feed into uncertainty around construction material costs and availability. The budgets identified for the individual schemes are felt to be sufficient to mitigate the cost risk and based on current construction programmes and technology projects, delays to materials and equipment are not expected to impact on the 2022/23-2024/25 delivery timescale. The capital schemes are also scalable, which provides further comfort that cost risks can be mitigated.

6. **Finance colleague comments (including implications and value for money/VAT)**

6.1 **Revenue Commentary**

6.1.1 This report proposes to accept 11.4m in funding from the Department for Transport's Bus Service Improvement Plan (BSIP) fund; Capital 7.86m and Revenue projects £3.5m. The £3.5m in revenue is split as follows Pre-930 Mobility Concession for City Residents £0.375m, Jobseekers Fare Scheme £0.07m, Youth Fares for all 21s and under £0.45m, Bus Network Development £2.6m.

6.1.2 This is supported as the funding would enable the maintenance of a stable bus network with good levels of service over the next three years. This investment would also be complemented by the capital infrastructure investment which will support journey reliability and punctuality across Greater Nottingham.

6.1.3 The Public Transport budget for 2022/23 outside of expenditure on concessionary fares was £4.63m, including a £0.8m contribution from the Workplace Parking Levy. In line with the conditions of DfT grant this budget would need to be ring-fenced for the duration of the Bus Service Improvement Plan Funding period from 2022/23 – 2024/25. *Members should be clear that this would limit discretion to offer up any of this budget towards future savings as part of the MTFP meaning that saving would need to be borne by other service areas of the Council.*

6.1.4 The additional requirement to provide for buses from all sources funding that is additional to that previously planned would be met through the £15.2m Zero Emission Bus Regional Areas electric bus programme and the associated match-funding provided by local bus operators.

By Paul Rogers, Commercial Business Partner (G&CD) and  
Clive Heaphy, Section 151 Officer

6.2 **Capital Commentary**

6.2.1 This capital project has been endorsed by Capital Board, following formal approval the Capital Programme will be updated as detailed in appendix 1. All on-going

maintenance costs following the completion of the capital schemes are required to be managed within existing revenue / maintenance budgets.

- 6.2.2 The project is entirely funded from external grant with no match funding. The project manager is required to ensure grant conditions are met to reduce any risk of grant clawback, while managing the project budgets as detailed in appendix 1.

By Tom Straw, Senior Accountant (Capital Programmes)

## 7. **Legal colleague comments**

- 7.1 The proposals in this report seek to utilise government funding in delivery of the Bus Service Improvement Plan.
- 7.2 Use of the money should be in accordance with any grant conditions provided by DfT upon receipt of the funding, the conditions of which should be passed down with respect to onwards use of the funding with third parties.
- 7.3 The Council must ensure that in offering any support under the de-minimis provisions of the Transport Act, it must do so in line with the statutory requirements as well as the procurement thresholds. The provision of support under these provisions should only be made only to the extent required and compliantly permitted and the recommendation in the report to enable review and amendment should be appropriately utilised to manage the arrangements.
- 7.4 Provision of the funding otherwise should be in accordance with the Council's Contract Procedure Rules and Public Contracts Regulations 2015.
- 7.5 The Council should also ensure compliance with the Subsidy Control Regimes rules in provision of any grants, including where applicable, undertaking an assessment and application of the 7 Principles.
- 7.6 Appropriate grant agreements or contractual arrangements should be put in place to reflect the use of the funding, at all times ensuring compliance with the DfT's grant conditions and associated monitoring and reporting requirements.

Dionne Screamon, Senior Solicitor, Contracts and Commercial 20<sup>th</sup> September 2022.

## 8. **Other relevant comments**

### **Procurement Comments**

All elements of the funding set out in this report will be spent in compliance with the Council's Contract Procedure Rules and the Public Contracts Regulations 2015. Paul Ritchie, Procurement Category Manager, 21<sup>st</sup> September 2022.

## 9. **Crime and Disorder Implications (If Applicable)**

N/A

## 10. **Social value considerations (If Applicable)**

Key Performance Indicators (KPIs) in relation to any tender for the infrastructure projects will include targets in relation to local employment and expenditure, women in construction and training and apprenticeships. Once delivered we will also work with local bus operators to facilitate educational visits to depot for local schools and community groups.

**11. Regard to the NHS Constitution (If Applicable)**

N/A

**12. Equality Impact Assessment (EIA)**

12.1 Has the equality impact of the proposals in this report been assessed?

No

An EIA is not required because:  
(Please explain why an EIA is not necessary)

Yes

Attached as Enc. 2, and due regard will be given to any implications identified in it.

**13. Data Protection Impact Assessment (DPIA)**

13.1 Has the data protection impact of the proposals in this report been assessed?

No

A DPIA is not required because:

None of the promoted schemes will require the storage or holding of personal data.

Yes

Attached as Appendix x, and due regard will be given to any implications identified in it.

**14. Carbon Impact Assessment (CIA)**

14.1 Has the carbon impact of the proposals in this report been assessed?

No

A CIA is not required because:  
(Please explain why a DPIA is not necessary)

Yes

Attached as Enc. 3, and due regard will be given to any implications identified in it.

**15. List of background papers relied upon in writing this report (not including published documents or confidential or exempt information)**

N/A

**16. Published documents referred to in this report**

Greater Nottingham Bus Service Improvement Plan

Greater Nottingham Enhanced Partnership Plan and Scheme

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**Greater Nottingham Bus Service Improvement Plan Scheme Summary**

**Capital**

Scheme	Cost
A6002/ A611 Moor Bridge Roundabout Bus Priority (Hucknall Lane / Moor Bridge Road)	£2.5m
A60 – Nottingham Railway Station to Central Avenue, West Bridgford	£2m
A609 – Ilkeston Road to Wollaton Road	£0.5m
Edwards Lane junction with Oxclose Lane	£1m
Traffic Light Priority for Late Running Buses – B682 & B686 - A6212 (Lower Parliament St / Southwell Road, Carlton Road / Sneinton Road / Manvers St, Carlton Road / Porchester Road, Colwick Road / Meadow Lane / Sneinton Boulevard, St Ann’s Well Road / Ransome Road)	£0.52m
Bus Operator Pinch Point Package – District Centre Bus Hubs including Arnold, Sherwood, Mapperley, Netherfield, Carlton Hill, Bilborough, West Bridgford, Mapperley, Radford, Bobbersmill.	£1.34m

**Revenue**

Scheme	Cost
Pre-930 Mobility Concession for City Residents	£0.375m
Jobseekers Fare Scheme	£0.07m
Youth Fares for all 21s and under	£0.45m
Bus Network Development	£2.6m

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## Equality Impact Assessment Form

[screentip-sectionA](#)

### 1. Document Control

**Control Details:**

Title:	Greater Nottingham Bus Service Improvement Plan Funding 2022/23-2024/25
<b>If this is a budget EIA please ensure the title is the same as the title used within the budget booklet</b>	
Author:	Richard Wellings
Director:	Sajeeda Rose
Department:	Development and Growth
Service Area:	Public Transport, Major Projects
Contact details:	<a href="mailto:Richard.wellings@nottinghamcity.gov.uk">Richard.wellings@nottinghamcity.gov.uk</a>
Strategic Budget EIA: Y/N (Does this EIA have an impact on the budget)	N
<b>If yes, please include the reference number</b>	
Exempt from publication: Y/N (All EIA's are published on Nottingham Insight for public viewing unless specified. Exemption criteria is available on the EIA section on the Intranet)	N

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### 2. Document Amendment Record:

Version	Author	Date	Approved
1	Richard Wellings	1 September 2022	Steve Tough

**3. Contributors/Reviewers** (Anyone who has contributed to this document will need to be named):

Name	Position	Date
Rosey Donovan	Equality and Employability Consultant	01/09/2022

**4. Glossary of Terms**

Term	Description
Bus Service Improvement Plan	Annually reviewed improvement plan which is required in order to access all discretionary funding provided by government for bus services.
DIG	Disability Involvement Group
BAME	Black, Asian and Minority Ethnic
LGBTQ+	Lesbian, Gay, Bisexual, Transgender, Queer / Questioning and more
EIA	Equality Impact Assessment

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[screeintip-sectionB](#)

**5. Summary**

(Please provide a brief description of proposal / policy / service being assessed)

Nottingham City Council has secured £11.4m of Bus Service Improvement Plan Funding to deliver a programme of capital and revenue projects across Greater Nottingham during 2022/23 -2024/5 which will improve the reliability of bus services and reduce journey times. Alongside supporting a number of at risk services and routes over the next three years as they continue to recover from the impact of the pandemic. Young People, Disabled People and Jobseekers will also benefit directly from fares initiatives which will reduce the cost of travel on the Greater Nottingham public transport network.

[screeintip-sectionC](#)

## 6. Information used to analyse the effects on equality:

(Please include information about how you have consulted/ have data from the impacted groups)

Analysis has been undertaken as part of the [Bus Service Improvement Plan](#) and using commercial data provided by local bus operators to identify at risk bus routes, gaps in access to public transport and locations which require investment in bus priority across the Greater Nottingham area. Specific interventions to reduce the cost of travel for disabled people and young people have been included on the basis of feedback from these groups that they acted as a barrier to accessing jobs, education, healthcare and leisure.

The priorities for the Bus Service Improvement Plan were also subject to a public consultation with citizens across the Greater Nottingham Area, by means of an online survey (Including options for paper based surveys / alternative formats), with respondents from the impacted groups contributing to the conversation. Progress on delivery and the governance of the projects will be overseen by a stakeholder group that will include representation from groups with protected characteristics including but not limited to Women, BAME, LGBTQ+, and Disabled People. The investment will also benefit all bus users generally by improving the passenger experience and the reliability of bus services. Including Men, Women, Trans, Disabled People or Carers, People from different ethnic groups, Pregnancy / Maternity, People of different faiths and beliefs and those with none, Lesbian, Gay and Bisexual people, Older and Younger People.

18/09/20

## 7. Impacts and Actions:

<a href="#">screentip-sectionD</a>	Could particularly benefit X	May adversely impact X
People from different ethnic groups.	X	<input type="checkbox"/>
Men	X	<input type="checkbox"/>

Women	<input type="checkbox"/>	<input type="checkbox"/>
Trans	X	<input type="checkbox"/>
<u>Disabled people or carers.</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pregnancy/ Maternity	X	<input type="checkbox"/>
People of different faiths/ beliefs and those with none.	X	<input type="checkbox"/>
Lesbian, gay or bisexual people.	X	<input type="checkbox"/>
Older	X	<input type="checkbox"/>
<u>Younger</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other (e.g. marriage/ civil partnership, looked after children, cohesion/ good relations, vulnerable children/ adults).	<input type="checkbox"/>	<input type="checkbox"/>
<b><i>Please underline the group(s) /issue more adversely affected or which benefits.</i></b>		

Page 30

<p style="text-align: right;"><a href="#"><u>screeintip-sectionE</u></a></p> <p><b>How different groups could be affected</b> (Summary of impacts)</p>	<p style="text-align: right;"><a href="#"><u>screeintip-sectionF</u></a></p> <p><b>Details of actions to mitigate, remove or justify negative impact or increase positive impact</b> (or why action isn't possible)</p>
<p>Disabled and Younger people will benefit from discounted / free travel which will support access to jobs, educations and leisure. The wide cohort benefit from the infrastructure investment which protects and improves the bus network.</p>	<p>The interventions proposed will all support the recovery of the local bus network from the impact of Covid-19 and increase its resilience in the long term. Which will in turn benefit all Men, Women, Trans, Disabled People or Carers, People from different ethnic groups, Pregnancy / Maternity, People of</p>

Page 31	different faiths /beliefs and those with none, Lesbian, Gay and Bisexual people, Older and Younger People.
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**8. Arrangements for future monitoring of equality impact of this proposal / policy / service:**

Regular passenger surveys will be undertaken. Regular consultation with groups with projected characteristics will continue via Nottingham City Council's equalities teams and there scheduled meetings and existing relationships that public transport team has with the local Disability Involvement Group

(DIG). will be maintained to ensure any unforeseen issues that arise following roll-out are addressed in a timely fashion. As mentioned above, governance of local bus services and improvement plans will have increased input from groups with projected characteristics going forward through an extension to the membership of the Greater Nottingham bus partnership. This EIA will be reviewed and revised if any equality impacts arise during consultation.

**9. Outcome(s) of equality impact assessment:**

<input checked="" type="checkbox"/>	No major change needed	<input type="checkbox"/>	Adjust the policy/proposal
<input type="checkbox"/>	Adverse impact but continue	<input type="checkbox"/>	Stop and remove the policy/proposal

**10. Approved by (manager signature) and Date sent to equality team for publishing:**

<p><b>Approving Manager:</b> The assessment must be approved by the manager responsible for the service/proposal. Include a contact tel &amp; email to allow citizen/stakeholder feedback on proposals.</p>	<p><b>Date sent for advice:</b> Send document or Link to: <a href="mailto:equalities@nottinghamcity.gov.uk">equalities@nottinghamcity.gov.uk</a></p>
<p><b>Approving Manager Signature:</b> </p>	<p><b>Date of final approval:</b> <b>01/09/2022</b></p>

**Before you send your EIA to the Equality and Employability Team for advice, have you:**

1. Read the guidance and good practice EIA's

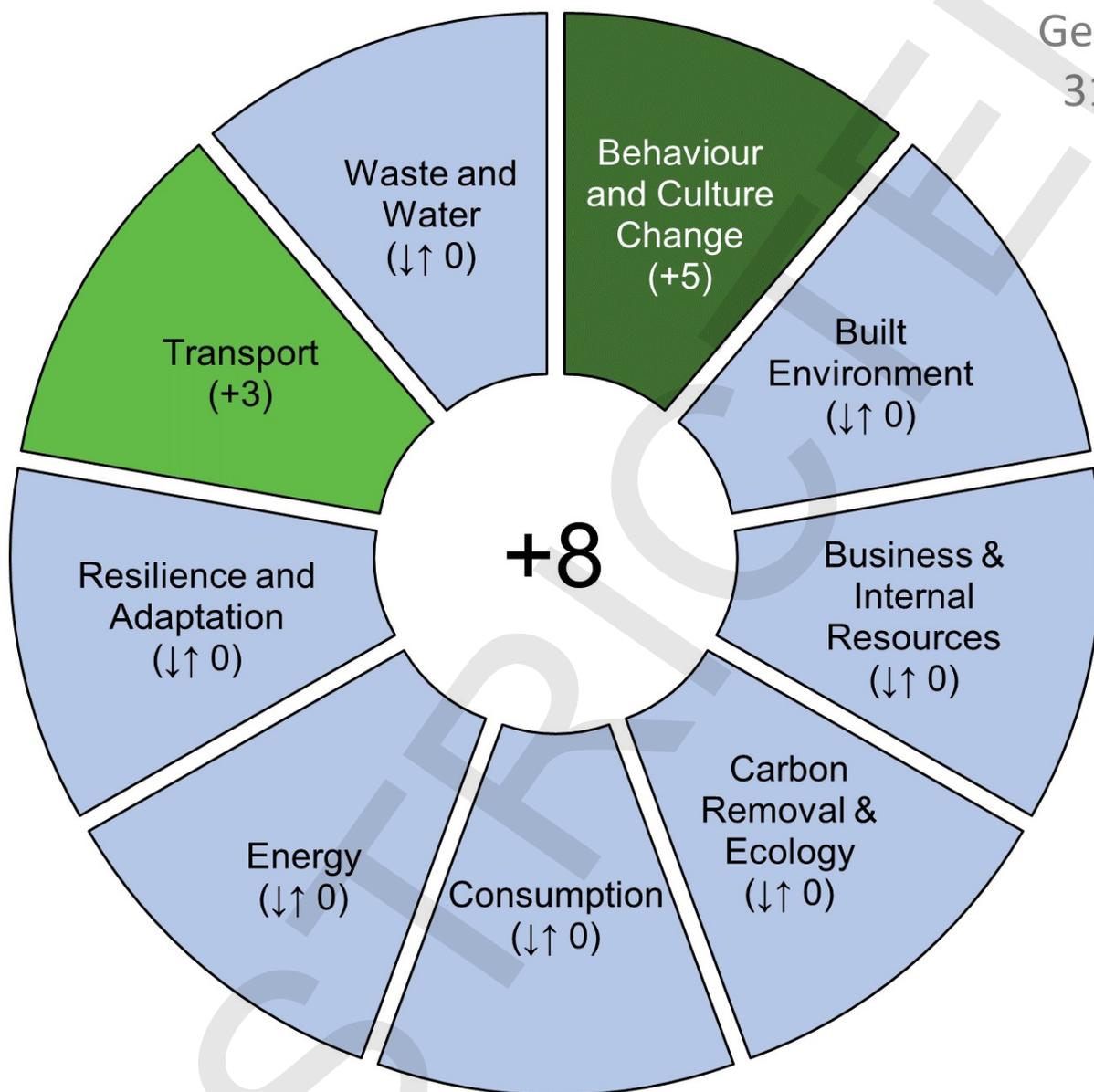
<http://intranet.nottinghamcity.gov.uk/media/1924/simple-guide-to-eia.doc>

2. Clearly summarised your proposal/ policy/ service to be assessed.
3. Hyperlinked to the appropriate documents.
4. Written in clear user-friendly language, free from all jargon (spelling out acronyms).
5. Included appropriate data.
6. Consulted the relevant groups or citizens or stated clearly, when this is going to happen.
7. Clearly cross-referenced your impacts with SMART actions.

**PLEASE NOTE: FINAL VERSION MUST BE SENT TO EQUALITIES OTHERWISE RECORDS WILL REMAIN INCOMPLETE.**

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31/08/22  
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Nottingham is aiming to become the first carbon neutral city in the country by 2028 (5 years and 4 months away).

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**Bus Services To Be Supported /Enhanced With BSIP Revenue Funding**

<b>Service to be Enhanced / Supported</b>	<b>Benefit</b>
NCT 3 Clifton to City via Ruddington Lane	NCT will divert journeys into Silverdale, and south Wilford which would be without a service following the withdrawal of CT4N services 22/23. There are over 700 homes which would be without a public transport service within 400 metres.
NCT 10 Ruddington to City	This service will receive interim support, in order that the current frequency can be retained for an area where passenger numbers are expected to grow back to previous levels over time.
NCT 11 Lady Bay to City via the Meadows	This service will receive interim support, in order that the current frequency can be retained for an area where passenger numbers are expected to grow back to previous levels over time.
NCT 15 Rise Park to City	This service will receive interim support, in order that the current frequency can be retained for an area where passenger numbers are expected to grow back to previous levels over time.
NCT 39 Carlton Valley to City	This service will receive interim support, in order that the current frequency can be retained for an area where passenger numbers are expected to grow back to previous levels over time.  Residents in Thorneywood Mount and Gordon Road rely on this service.
NCT 40 Edwards Lane Estate to City Hospital, City	This service will receive interim support, in order that the current frequency can be retained for an area where passenger numbers are expected to grow back to previous levels over time.
NCT 49 Boots, Queens Drive P&R, Riverside Retail Park - City	Service provides key links to employment areas around Riverside Retail Park and to Boots, and serves the Queens Drive park and ride. With greater flexibility in work patterns reducing demand it is proposed to support a reduced frequency (every 20 minutes).
NCT 50 Victoria Park, A612, Racecourse P&R to City	Service links expanding Waterside area of Nottingham with the city centre.
NCT 53 Clifton to Arnold via Basford, Radford and main hospitals.	This is the main ring road service, allowing orbital journeys to take place to key destinations. The route provides some key links within Clifton Estate and the Whitemoor and Valley Road areas that would not otherwise be served. It also provides links for school children at those times of day.  This service is already providing additional links within Clifton, at Lark Hill, Summerwood Lane and the Sunninghill Drive area. Additional funding is currently required to support this service.

Service to be Enhanced / Supported	Benefit
NCT 56/57/59 Arnold to City via Plains Estate	<p>This service will receive interim support, in order that the current frequency can be retained for an area where passenger numbers are expected to grow back to previous levels over time.</p> <p>The service provides secondary links away from the main road to housing estates east of the A60 (Woodthorpe, Arno Vale, Rolleston Drive).</p>
NCT 70/71 Basford, Bulwell to City	This service will be supported at a 20-minute frequency (currently 15 minutes), as an interim measure. The service provides links into the Bagnall Road area of Basford and also to Norwich Gardens and Sandhurst Road in Bulwell, areas that would not otherwise be served.
NCT 88 Top Valley to City	This service will receive interim support, in order that the current frequency can be retained for an area where passenger numbers are expected to grow back to previous levels over time.
Trent Rainbow 1 Alfreton – Ripley – Eastwood - Nottingham	This service will receive interim support, in order that the current frequency can be retained for an area where passenger numbers are expected to grow back to previous levels over time.
Trent i4 Derby – Sandiacre - Nottingham	This small level of support will retain journeys on a Sunday morning for shift changeovers at QMC
Trent The Twos Ilkeston – Trowell - Nottingham	This service will receive interim support, in order that the current frequency can be retained for an area where passenger numbers are expected to grow back to previous levels over time.
CT4N 18 (Nottingham – QMC – Beeston – Stapleford) and Trent 20 (Nottingham – Beeston - Heanor	These services will allow services to operate to Stapleford, Bramcote and Beeston Rylands, which wouldn't otherwise be served. CT4N 18 will be Monday to Saturday and Trent 20 will be on Sundays.
Marshalls 90 Newark to Nottingham	Small contribution to continue this long distance service.
NCT 50 Victoria Park, A612, Racecourse P&R to City.	Service enhancement to provide evening and Sunday services to growing Waterside area.

**Executive Board**  
**18 October 2022**

<b>Subject:</b>	Surrender of Current Lease and Grant of New Lease at 211 Lower Parliament Street, Nottingham, NG1 1GN
<b>Corporate Director(s)/Director(s):</b>	Sajeeda Rose, Corporate Director for Growth and City Development
<b>Portfolio Holder(s):</b>	Councillor David Mellen, Portfolio Holder for Strategic Regeneration and Communications
<b>Report author and contact details:</b>	Nick Hall, Interim Estates Surveyor <a href="mailto:nick.hall@nottinghamcity.gov.uk">nick.hall@nottinghamcity.gov.uk</a>
<b>Other colleagues who have provided input:</b>	
<b>Subject to call-in:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Key Decision:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Criteria for Key Decision:</b>	
(a) <input type="checkbox"/> Expenditure <input checked="" type="checkbox"/> Income <input type="checkbox"/> Savings of £750,000 or more taking account of the overall impact of the decision	
<b>and/or</b>	
(b) Significant impact on communities living or working in two or more wards in the City <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>Type of expenditure:</b> <input checked="" type="checkbox"/> Revenue <input type="checkbox"/> Capital	
<b>Total value of the decision:</b> Exempt	
<b>Wards affected:</b> Dales	
<b>Date of consultation with Portfolio Holder(s):</b>	
<b>Relevant Council Plan Key Outcome:</b>	
Clean and Connected Communities	<input type="checkbox"/>
Keeping Nottingham Working	<input type="checkbox"/>
Carbon Neutral by 2028	<input type="checkbox"/>
Safer Nottingham	<input type="checkbox"/>
Child-Friendly Nottingham	<input type="checkbox"/>
Healthy and Inclusive	<input type="checkbox"/>
Keeping Nottingham Moving	<input type="checkbox"/>
Improve the City Centre	<input type="checkbox"/>
Better Housing	<input type="checkbox"/>
Financial Stability	<input checked="" type="checkbox"/>
Serving People Well	<input type="checkbox"/>

**Summary of issues (including benefits to citizens/service users):**

Heads of terms for a new lease have been agreed with the tenant by way of a surrender and re-grant. The renewal will ensure that the Council continues to receive an income beyond the current lease expiry date under a new lease term.

**Does this report contain any information that is exempt from publication?**

An appendix to the report is exempt from publication under Paragraph 3 of Schedule 12A to the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information) and, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. It is not in the public interest to disclose this information because the report contains commercially sensitive details that, if published, would prejudice the Council's position in future negotiations regarding both this property and other Council-owned property in the area.

**Recommendation(s):**

1. To approve the lease terms agreed with the sitting tenant in respect of 211 Lower Parliament Street, Nottingham, NG1 1GN, as set out in the Exempt Appendix.
2. To delegate authority to the Director for Economic Development and Property to approve any required final terms and conditions to the agreement, save for the rent.

**1. Reasons for recommendations**

- 1.1 Acceptable lease terms have been agreed with the current tenant. The surrender and re-grant will ensure that the Council continues to receive a rental income under a new lease term.

**2. Background**

- 2.1 The property forms part of the Property Trading Account. Acceptable terms have been agreed between the parties for a surrender and re-grant of the lease, which will ensure the Council continues to receive rental income beyond the expiry date under the current lease.

**3. Other options considered in making recommendations**

- 3.1 To not proceed with the surrender and re-grant of the lease: this option is rejected as acceptable lease terms have been agreed that will preserve an income for a new term beyond the expiry date under the existing agreement.

#### **4. Consideration of Risk**

- 4.1 The market conditions could potentially deteriorate if the lease surrender and re-grant is delayed and, with only a short remaining lease term, a prolonged void period could ensue, with less favourable future lease terms. In completing the new lease, it will provide the potential for secure rental income for an extended period from this asset.

#### **5. Finance colleague comments**

- 5.1 Finance comments are included in the Exempt Appendix.

Comments provided by Sarah Baker, Senior Commercial Business Partner, on 20 September 2022.

#### **6. Legal colleague comments**

- 6.1 Legal comments are included in the Exempt Appendix.

Comments provided by Mick Suggett, Team Leader – Conveyancing, on 12 September 2022.

#### **7. Property colleague comments**

- 7.1 Property comments are included in the Exempt Appendix.

Comments provided by Bevis Mackie, Head of Commercial Property and Investment Portfolio, on 16 September 2022.

#### **8. Equality Impact Assessment (EIA)**

- 8.1 An EIA is not required because this decision does not include proposals for a new or changing policy, service, or function.

#### **9. Data Protection Impact Assessment (DPIA)**

- 9.1 A DPIA is not required because this decision does not include the processing of personal data.

#### **10. Carbon Impact Assessment (CIA)**

- 10.1 A CIA is not required because this decision is concerned with the granting of a new lease for a commercial property asset to the sitting tenant, who will occupy the premises for the purpose of carrying out their business activities.

#### **11. List of background papers relied upon in writing this report**

- 11.1 None.

## **12. Published documents referred to in this report**

12.1 None.

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